



DEPARTMENT OF THE TREASURY
FINANCIAL MANAGEMENT SERVICE
P.O. BOX 12599-0599
KANSAS CITY, MISSOURI 64116-0599

October 29, 2008

TO: Agencies Serviced by the Kansas City Financial Center

SUBJECT: 2008 Holiday Processing Schedule

The purpose of this letter is to provide information regarding the submission of payment/collection schedules to the Kansas City Financial Center (KFC) during the upcoming 2008 holiday season. The following schedule represents KFC's basic processing schedule:

Thanksgiving Holiday
(November 27, 2008)

<u>Payment/Collection Method</u>	<u>Wednesday Cutoff (11/26/08)</u>	<u>Thursday Holiday (11/27/08)</u>	<u>Friday (11/28/08)</u>
Bulk Data File Transmission	12:00 pm CT*	Closed	Payment/Collection Date**
Secure Payment System (SPS)	12:00 pm CT*	Closed	Payment/Collection Date**
Special Operations (i.e., foreign payments, PC-based PAD collections)	12:00 pm CT*	Closed	Payment/Collection Date**

Christmas Holiday
(December 25, 2008)

<u>Payment/Collection Method</u>	<u>Wednesday Cutoff (12/24/08)</u>	<u>Thursday Holiday (12/25/08)</u>	<u>Friday (12/26/08)</u>
Bulk Data File Transmission	12:00 pm CT*	Closed	Payment/Collection Date**
Secure Payment System (SPS)	12:00 pm CT*	Closed	Payment/Collection Date**
Special Operations (i.e., foreign payments, PC-based PAD collections)	12:00 pm CT*	Closed	Payment/Collection Date**

New Year Holiday
(January 1, 2009)

<u>Payment/Collection Method</u>	<u>Wednesday Cutoff (12/31/08)</u>	<u>Thursday Holiday (01/01/09)</u>	<u>Friday (01/02/09)</u>
Bulk Data File Transmission	12:00 pm CT*	Closed	Payment/Collection Date**
Secure Payment System (SPS)	12:00 pm CT*	Closed	Payment/Collection Date**
Special Operations (i.e., foreign payments, PC-based PAD collections)	12:00 pm CT*	Closed	Payment/Collection Date**

* Central Time Zone

** Unless otherwise specified in the Agency's payment schedule.

Should you have a "special" payment or collection processing need that is not covered by this schedule, please contact Laura Reyes, PMOB Operations Supervisor at (816) 414-2305 to discuss processing options. To discuss special processing needs related to foreign payments or PC-based PAD collections, please contact Julie Jensen, Financial Operations Supervisor at (816) 414-2102. We will make every attempt to accommodate your processing need.

As the year winds down, we at the Kansas City Financial Center, would like to take this opportunity to express our appreciation for the privilege of serving you; and to wish you and your respective staff and family a safe and memorable Holiday Season!

Sincerely,

*Susan F. Robinson
for Gary Beets*

Gary M. Beets
Regional Director